

CHECKLIST

AI IMPLEMENTATION



Pain Points

What is the **reason** for considering an AI solution?
Where exactly are the **pain points** in the current process?
What is the desired **outcome**?



Users & Stakeholders

Who are the daily **end users** of the application?
What is their level of **technical affinity**?
Who is the internal **project sponsor** driving the initiative?



Data Basis

Where is the relevant data stored? (Confluence, NAS, QM tool, ERP, ...)
Is there an **API** or another form of documented access?
Which **formats** (PDF, DOCX, emails, scans) and which **languages**?



Technical Options

Local / on-premise, **cloud**, or **hybrid**?
Hosted internally or by makandra?



Constraints

Is there a fixed **timeline** or deadline for an initial MVP?
Is there a **budget range** we should stay within?
Are there any additional technical or organizational **constraints**?